



**NASA Ames Contractor Council**  
**Meeting Minutes**  
**February 2, 2022**  
**Meeting held virtually via Microsoft TEAMS**

<b><u>Position</u></b>	<b><u>Name</u></b>	<b><u>Organization</u></b>	<b><u>M/S</u></b>	<b><u>Phone</u></b>
NASA Representative	Carol Carroll	ARC	200-9	4-0256
President	Kari Gonter	Metis Technology Solutions		(760) 500-0136
Vice President	Mark Rowland	Flight Research	NRP-19	(510) 366-5909
Treasurer	Sara Jain	Tellus Solutions		(408) 368-0726
Secretary	Valerie Escobar	AMA	N229-3	(408) 761-6063

**Call to Order [11:02] by Kari Gonter**

**Introductions**

**Christine Munroe**

- There is going to be a Marshall Alliance training for the 33<sup>rd</sup> Small Business Alliance. If anybody would like to attend, it is highly encouraged. They are talking about PSL updates. <https://www.eventbrite.com/e/33rd-marshall-small-business-alliance-meeting-with-office-of-procurement-tickets-240637401947?aff=ebdssbdestsearch>
- NorCal PTAC: Taylor Bose is the new person in charge and currently there are no outreach events because the funding was cut.
- Christine is looking for new AA Coordinator contact information, previous contact has retired.

**Amanda Saravia-Butler—Ames ECN Outreach and Professional Development Events Update**

- ACC IFG funds were used to hire two professionals to host resume and on-line presence building workshops. Remaining funding will be used to host a grant writing workshop in Spring 2022
  - Hired Brandy DeOrnellas, Life and Career Coach, for a Resume and LinkedIn Profile Building Workshop held on June 24, 2021 and was attended by 100 participants.
  - Hired Amanda Rico, Resume Cover Letter and LinkedIn Expert, for a Resume and LinkedIn Profile Building Workshop held on July 6, 2021 and was attended by 109 participants.

- Hosted an event specific to tailoring a resume for USAJobs website on July 26, 2021 and was attended by 145 participants.
- Ames Early Career Network Outreach Committee received a grant to purchase and send NASA and space-related swag to students participating in ECN outreach events. Remaining funding will be used to purchase additional NASA swag for future outreach events.
  - ECN members connect with K-12 students to share their journey to NASA and what it's like to work in STEM. 20-25 schools were contacted
  - Alianza Charter School, Watsonville, CA: 10 events ~270 students (grades 5-8) and 7 ECN members shared their stories
  - Oceanside Middle School, Oceanside NY: 1 event ~50 students (grades 6-8) and 2 ECN members shared their stories
  - Abraham Lincoln High School, San Jose, CA: 1 event 30-50 students (grades 9-12) and 5 ECN members shared their stories
- As new contractors are onboarded, would love to spread the word about the ECN so they can be included in notifications for new events.

#### **Marco Santoyo—Fitness Center Manager**

- Raise awareness in 2022, while the facility remains closed, there are other ways to participate.
- Online Fitness Program:
  - Individual fitness assessments—assess current fitness level
  - Fitness coaching—learn how to safely perform exercises
  - Fitness Classes via Teams—Home friendly workouts that meet a range of fitness levels
  - On-demand library of recorded fitness classes
  - Fun Run/Walk & Roll events—Following the event, join the meet-up to say hello to friends and colleagues, share tips on how to stay active, and compare finishing times.
- To sign-up, send an email to [arc-fitnesscenter@mail.nasa.gov](mailto:arc-fitnesscenter@mail.nasa.gov)
- For virtual training you don't need to do the orientation or submit a doctor form for virtual options. When in person events resume, a doctor's assessment will be required again.

### **ACC Business Items**

#### **ACC President's Report – Kari Gonter**

- Kari approved the January minutes at 11:44 am.
- No news on returning to work onsite at Ames, there was a pause on return to work activity due to the Omicron variant

#### **ACC Vice President's Report – Mark Rowland**

- Is anybody experiencing late/ delinquent payments on invoices?

#### **ACC Treasurer's Report – Sara Jain**

- Beginning balance: \$21,231.87
- Expense: \$24.95
  - \$3,480.00 Cyber Press (2022 calendar printing)
  - \$24.95 Webhosting for Cruzio
- Credit: \$225.00
  - \$225.00 cash deposit for calendar sales

- Total ending balance: \$17,961.92
- Faten will check to make sure the printers received our payment for the calendar
- Sara needs a check for \$50.00 for the State of CA Taxes

### **ACC Secretary's Report – Valerie Escobar**

- No Report

## **Committee Reports**

### **Small Business – Saba Hussain**

- Met Thursday January 20<sup>th</sup> to discuss when the next joint counseling session will be held.
  - o Targeting the March time frame, pending Christine's availability

### **Ames Calendar– Faten Mansour**

- There is still a need to have people volunteer to sell calendars, we have calendars available for sale
  - o A center wide announcement will go out alerting the Ames community that there are calendars for sale.

### **Marketing and Communications - Renee Mitchell**

- February is Black History Month, and we would like to highlight individuals or companies at Ames that can be highlighted on the blog.

### **Imagination Foundation – David Cornelius and Linda McCahon**

- No new grant requests at this time.

### **Public Policy- Sara Jain**

- No Report

### **Safety Outreach– Mike Weiss and Linda McCahon**

- Have not received January report yet, nothing to report.

### **ACC Golf Tournament– Mark Rowland**

- No Report.

## **New Business**

- Contractor Excellence awards are still on hold until an in-person event can be held, unless a meaningful virtual activity can be held.

### **Adjourning the Meeting**

- Kari Gonter adjourned the meeting at 11:59 am.

## **Next Scheduled Meeting**

- The next official meeting will be held virtually on March 2, 2022 at 11 am (PST)