



NASA Ames Contractor Council
Meeting Minutes
March 2, 2022
Meeting held virtually via Microsoft TEAMS

<u>Position</u>	<u>Name</u>	<u>Organization</u>	<u>M/S</u>	<u>Phone</u>
NASA Representative	Carol Carroll	ARC	200-9	4-0256
President	Kari Gonter	Metis Technology Solutions		(760) 500-0136
Vice President	Mark Rowland	Flight Research	NRP-19	(510) 366-5909
Treasurer	Sara Jain	Tellus Solutions		(408) 368-0726
Secretary	Valerie Escobar	AMA	N229-3	(408) 761-6063

Call to Order [11:01] by Kari Gonter

Introductions

David Korsmeyer

- We are currently in Stage 2, we are allowed up to 50% of staff on site and we are managing this through the organizational directorates. Ames is well below the cap, so we have room to bring staff on site as needed.
- Agency is planning to move to Stage 1. Correspondence was sent out giving 30-day notice that in no fewer than 30 days that NASA will be at stage 1 and occupancy will go up to 75%, beginning in April.
- We are still under Federal Mandate for mask requirement. State of the Union stated masks will no longer be required, but implementation has not been delegated down to Centers so masks will still be required despite County guidelines.
- Ames and the Agency are leaning in to being proactive in maximizing telework. Ames believes on average across the Center this will be 30-40%. The goal is not to push people offsite, but permit people to exercise a greater level of telework.

Kurt Straub, New Ames Procurement Officer

- Kurt has been with NASA for 35 years, started as a Co-Op in college and will remain Procurement Officer for Glenn
- There have been a lot more extensions of current services than we are used to seeing and some of that is due to the Enterprise Solutions not being up and ready. It takes time to combine requirements (both at divergent Centers and locally) and there are different factors at play.
- Kurt is looking forward to visiting in person, and meeting with members of the Contractor Council when he travels out to Ames.

Christine Munroe

- Christine Munroe is the Ames/AFRC Small Business Specialist and supports both Contractor Councils.
- February Small Business Metrics:
 - Agency: We are meeting the Small Business goal, but behind in the SDB, WOSB, HUBZone and SDVOSB
 - Ames: We are behind in our Small Business and HUBZone goals, but ahead on our SDB, WOSB and SDVOSB goals.
- Small Business Technical Advisor: Carlos Torrez
 - Assists the SBS in determining the extent to which small business can perform on upcoming contracts
 - Provides input on establishing small business subcontracting goals in large procurements.
 - Helps clarify technical requirements or terms in contracts that are not initially understood by the Center SBS
 - Gives independent advice to SBS based solely on technical knowledge, experience and expertise
- SBLOs are requested to attend the Small Business Committee Meeting (third Thursday)
- For Small Business Awards, work with your COs early. Nominations come out in August. Applications need to go from the CO to Christine and be submitted prior to the deadline
- OSBP mobile app shows metrics and also provides updates on upcoming outreach events.

Upcoming Learning Opportunities

Date	Topic	Presenter	Comments/Registration
February 16	OSBP Learning Series: Opportunities for Underrepresented Communities at NASA	NASA OSBP	https://www.nasa.gov/osbp/learning-series
February 22	Opportunities for Rochester Small Businesses to Support NASA and the Artemis Program	NASA OSBP	https://www.eventbrite.com/e/opp-for-rochester-small-businesses-to-support-nasa-and-the-artemis-program-registration-264309907047
March 16	OSBP Learning Series: Women-Owned Small Business Success at NASA	Past NASA SBIA WOSB winners	https://www.nasa.gov/osbp/learning-series
April 20	OSBP Learning Series: Financial Management for Small Business	SBA	https://www.nasa.gov/osbp/learning-series
May 18	OSBP Learning Series: NASA Product Services Lines	TBA	https://www.nasa.gov/osbp/learning-series
June 15	OSBP Learning Series: Annual NASA Small Business Town Hall	NASA OSBP	https://www.nasa.gov/osbp/learning-series

Upcoming Outreach Opportunities

Date	Topic	Host	Comments/Registration
March 9-10	National Small Business Federal Contracting Summit DC Spring 2022	U.S. Women's Chamber of Commerce (USWCC)	March 10 – Virtual Matchmaking https://www.uswcc.org/events/national-small-business-federal-contracting-summit-spring-2022/
March 10	NASA OSBP Outreach Event	NASA OSBP	TBA
March 31	Marshall Space Flight Center (MSFC) will host the 33 rd	Marshall Small Business Alliance Meeting to be held virtually via WebEx	https://www.eventbrite.com/e/33rd-marshall-small-business-alliance-meeting-with-office-of-procurement-tickets-240637401947
June 9	NASA OSBP Outreach Event	NASA OSBP	TBA

Where to Find Opportunities

Source	Location	Comments
SAM	https://sam.gov/	Federal contract opportunities website
NASA Acquisition Forecast	https://www.hq.nasa.gov/office/procurement/forecast/	Agency-wide acquisition forecast
NASA Solicitation and Proposal Integrated Review and Evaluation System (NSPIRES)	https://nspires.nasaprs.com/external/	Research opportunities in science and technology
NASA Small Business Innovation Research/Small Business Technology Transfer (SBIR/STTR)	https://sbir.gsfc.nasa.gov/	Opportunities for small, high technology companies and research institutions to participate in Federal Government sponsored R&D efforts in key technology areas
NASA Active Contract List	NASA OSBP Mobile App and www.nasa.gov/osbp	Available for download on IOS and Android

ACC Business Items

ACC President's Report – Kari Gonter

- Kari approved the February minutes at 11:38 am.
- If there are any issues, suggestions, or concerns around Small Business, they can be sent to the Small Business Associate at Headquarters, rather than sending information out to the Council.

ACC Vice President's Report – Mark Rowland

- Nothing to Report

ACC Treasurer's Report – Sara Jain

- Beginning balance: \$17,951.92
Expense: \$24.95
- Total ending balance: \$17,926.97
- ACC taxes were filed by Herb, and he made \$20 payment to the CA SoS. The payment confirmation and tax filing details were emailed out with the treasury report. Sara needs a check for \$20.00 to reimburse Herb.
- Faten will check to make sure the printers received our payment for the calendar

ACC Secretary's Report – Valerie Escobar

- No Report

Committee Reports

Small Business – Saba Hussain

- If you have any small business needs reach out to Christine, Kari and Saba and they can help identify companies.

- There is a desire to have an in-person event to tag-up with Center Management. Aiming to host something at the end of April. Saba and Kari will tag-up and inquire about Center Management's availability. Saba will inquire about a hybrid event so people can attend.

Ames Calendar– Faten Mansour

- There were a couple sales, and there is money in the PayPal account that can be transferred to the bank account.

Marketing and Communications - Renee Mitchell

- Devine Consulting was featured on the Blog for the month of February.
- Would love to continue to feature small businesses for the blog in the future, please reach out to Renee for more information.

Imagination Foundation – David Cornelius and Linda McCahon

- No new grant requests at this time.

Public Policy- Sara Jain

- A test countdown for the first launch of NASA's Artemis I system is still on track for March. NASA officials said the vehicle will roll out of the Vehicle Assembly Building at Kennedy Space Center on March 17 for a full-up test prior to an un-crewed flight around the Moon. The actual Artemis I launch date is dependent on how well the test goes, but the long-awaited launch of the Saturn V-class rocket is getting closer.
- President Biden and U.S. allies announced new sanctions against Russia following its invasion of Ukraine. Among them are further export controls, but NASA says they will not affect U.S.-Russian civil space cooperation. That includes operations of the International Space Station.
- Russia's invasion of Ukraine continues to rattle space cooperation. The European Space Agency September launch of its Mars rover as part of the Russian-European ExoMars 2022 mission is "very unlikely." NASA's head of space operations, Kathy Lueders, expressed confidence that the ISS partnership will transcend the current geopolitical crisis. She spoke at a press conference in advance of the launch of the first private astronaut crew, Axiom-1, to the ISS, scheduled for March 30. No changes are anticipated for that mission or the return of three ISS crewmembers from the ISS the same day.

Safety Outreach– Mike Weiss and Linda McCahon

- No Report.
- Lots of discussion going from Stage 2 to Stage 1 and what that will look like. Looking forward to the new normal.

ACC Golf Tournament– Mark Rowland

- Event is in limbo now that the Center may be opening up in May.

New Business

- Contractor Excellence awards are still on hold until an in-person event can be held, unless a meaningful virtual activity can be held.
- ACC Officer Elections are coming up. If you would like to run for any of the offices (President, Vice President, Secretary, Treasurer), send an email to Kari if you would like to run for office or if you have recommendations.

Adjourning the Meeting

- Kari Gonter adjourned the meeting at 11:49 am.

Next Scheduled Meeting

- The next official meeting will be held virtually on April 6, 2022 at 11 am (PST)