



NASA Ames Contractor Council
Meeting Minutes
March 1, 2023
Meeting held virtually via Microsoft TEAMS

<u>Position</u>	<u>Name</u>	<u>Organization</u>	<u>M/S</u>	<u>Phone</u>
NASA Representative	Amir Deylami	ARC		
President	Kari Gonter	Metis Technology Solutions		(760) 500-0136
Vice President	Vince DeFrancisci	Bay Area Environmental Research Institute		
Treasurer	Sara Jain	Tellus Solutions		(408) 368-0726
Secretary	Valerie Escobar	AMA	N229-3	(408) 761-6063

Call to Order [11:00] by Kari Gonter

Introductions

Amir Deylami

- There was a Mission Support Forum last week and about 40 leaders from across the agency met up in San Francisco. There were key items discussed: people, infrastructure, and IT.
 - Ames had a Town Hall 2-3 weeks ago and where there were challenges shared surrounding Ames infrastructure and there are 5-6 key initiatives being worked on:
 - Consolidation, hoteling, addressing maintenance backlog, facilities health assessment, government decision activities. Maintenance backlog has been the priority.
- Building 3 HVAC is out, so Ames does not have a fully functioning conference center right now and Mega Bites does not currently have working heat
- Food service is coming back in the next month or so.
- March 13th is when the Centers will begin rolling out the budget
- Ames 80th Gala celebration is March 31st, and tickets are going fast.
- Anticipate NASA Administrator to visit April 7th.

Daniel Likins, Center Mentorship Co-Lead: ARC Mentoring Program: MERGE

- Formal Mentorship was one of the items called out in the ImagineAmes 2.0
- MERGE Match is a development out of Langley
- The program has people participating at the Senior Leadership level down to the early career level.
- Ames has 227 active participants, which is more than any other center.
- The program is fully inclusive of Civil Servants, Contractors and Interns, and the most important part of this program right now is getting the word out.

Christine Munroe

- FY2022 Ames Contractor Awards:
 - SB Prime Contractor of the Year: Metis Flight Research Associates
 - SB Subcontractor of the Year: Asani Solutions LLC
 - LB Prime Contractor of the Year: KBR Wyle LLC
 - SB Technical Advisor/Coordinator of the Year: Carlos Torrez
 - Small Business Specialist of the Year: Christine Munroe
- At the Agency level we are not meeting the Small Business, SDB, WOSB, HUBZone or SDVOSB goals
- At the Center level, Ames is meeting all the goals: the Small Business, SDB, WOSB, HUBZone and SDVOSB
- Where to Find NASA Opportunities

Source	Location	Comment
SAM.gov	https://sam.gov	Federal contract opportunities website
NASA Acquisition Forecast	https://www.hq.nasa.gov/office/procurement/forecast/	Agency-wide acquisition forecast
NASA Solicitation and Proposal Integrated Review and Evaluation System (NSPIRES)	https://nspires.nasaprs.com/external	Research opportunities in science and technology
NASA Small Business Innovation Research/Small Business Technology Transfer (SBIR/STTR)	https://sbir.gsfc.nasa.gov/	Opportunities for small, high technology companies and research institutions to participate in Federal Government sponsored R&D efforts in key technology areas
NASA Active Contract List	NASA OSBP Mobile App	Available for download on IOS and Android. View current NASA requirements
NASA Vendor Database (NVDB)	https://osbp.nasa.gov/vendor_database.html	Register to share capabilities and receive NASA Procurement notices. NVDB is a market research tool for Acquisition personnel.

NASA Mentor Protégé	https://osbp.nasa.gov/mpp/index.html	NASA MPP encourages NASA prime contractors to assist eligible Protégés, thereby enhancing the Protégés' capabilities to perform on NASA contracts and subcontracts
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- Upcoming Outreach Opportunities

Date	Topic	Host	Comments/Registration
March 7	Sacramento US Army Corp Open House	US Army Corps Engineering Sacramento District	In person only: https://sam.gov/opp/9fb3642ee1544f898cd965f22a3c3147/view
March 15	NASA OSBP Outreach	NASA OSBP	Virtual
April 27	NASA OSBP Outreach	NASA OSBP	In Person

- Upcoming OSBP Learning Series

Date	Title
March 15	How to do Business with NASA Featuring Agency Research Centers
April 19	Update from the NASA Office of Procurement Opportunities & Product Service Line
May 17	How to do Business with NASA Science and Resource Centers
June 21	Annual Small Business Town Hall

- Recent & Upcoming Outreach Events and Webinars can be found online at <https://www.nasa.gov/osbp/regional-outreach>; <https://www.nasa.gov/osbp/learning-series>
- PTAC is now called the APEX Accelerator
- Dynamic Small Business search has a new link: <http://dsbs.sba.gov/>

[ACC Business Items](#)

ACC President's Report – Kari Gonter

- Kari approved the February minutes at 11:35 am.
- Kari is planning to reach out to other Centers to see how their Contractor Council meetings are conducted.
- Eugene Tu will be attending an ACC meeting in the future.

ACC Vice President's Report – Vince DeFrancisci

- No Report.

ACC Treasurer's Report – Sara Jain

- Beginning balance: \$22,810.55
Calendar Revenue: \$180.00
Expense: \$4,474.95
 - \$24.95 (web hosting)
 - \$350 (happy hour)
 - \$4,000 (calendar printing)
- Total ending balance: \$18,615.60

ACC Secretary's Report – Valerie Escobar

- No Report

Committee Reports

Small Business – Saba Hussain

- Looking to host a one-hour virtual event on April 27th beginning at 11:30am on the topic of Success of 8a companies, but Christine has a conflict
- Will look at alternate dates but the goal is to hold this event prior to people going on summer break.

Ames Calendar– Faten Mansour

- Calendars are still available for sale

Marketing and Communications - Renee Mitchell

- Please send Renee any photos you would like posted on the Blog.

Imagination Foundation – David Cornelius and Linda McCahon

- No new grant requests at this time.

Public Policy- Sara Jain

- NASA is waiting for Congress to approve its plan for a Moon to Mars Program Office to comply with the 2022 NASA Authorization Act. Congress supports NASA's current focus on returning astronauts to the Moon, but as a steppingstone to Mars, not the end goal, and required NASA to establish an organizational structure that will help ensure NASA keeps the long term goal top of mind.
- The Hague Institute for Global Justice unveiled a compact on norms of behavior for commercial space operations on February 8th in Washington, D.C. and presented it to the United Nations the same day. The "Washington Compact" is a set of non-binding principles for responsible and sustainable commercial space operations. They are somewhat akin to the Artemis Accords for governments, but these are for companies and civil society. The document, signed by 53 individuals, organizations and companies so far, was submitted to the U.N. Committee on Peaceful Uses of Outer Space.
- The U.S. Space Force's Space Systems Command is reimagining how it procures launch services amid dramatic changes in the launch marketplace. A draft Request for Proposals spells out the new approach where companies will be able to bid in one of two "lanes" for single launches similar to those for commercial customers or a five-year block buy with more demanding requirements. SSC will hold an industry day this week to explain the plan and gather input before releasing the final RFP.

Safety Outreach– Mike Weiss and Linda McCahon

- No Report

ACC Golf Tournament– Mark Rowland

- Please let Kari know if anybody has a contact at a course close to Ames where the event can be held.

Contractor Excellence Awards– Debbie Koyler

- A meeting has been planned to strategize for holding the awards

New Business

- No items

Adjourning the Meeting

- Kari Gonter adjourned the meeting at 11:51 am.

Next Scheduled Meeting

- The next official meeting will be held virtually on April 5, 2023, at 11 am (PST)