



**NASA Ames Contractor Council**  
**Meeting Minutes**  
**June 7, 2017**  
**Building N200, Jack Boyd Committee Room**

<b><u>Position</u></b>	<b><u>Name</u></b>	<b><u>Organization</u></b>	<b><u>M/S</u></b>	<b><u>Phone</u></b>
NASA Representative	Deb Feng	ARC	200-9	4-0256
President	Kimberly Salazar	SGT	269-3	4-5353
Vice President	Jasmine Ali	Bay Systems	J 28-	510-415-0917
Treasurer	Mike Weiss	Jacobs Technology	227-4	4-3434
Secretary	Elisa Marfise	Booz Allen	Sunnyvale	408 390 0595

### **Call to Order**

- Kimberly Salazar gaveled the meeting to order at 11:03 am

### **Introductions**

- Each attendee introduced themselves and their employer and contract information.
- May Minutes were reviewed and approved

### **Companies Introductions**

- Critical Realm Corporation presentation by Sandra Rasmussen and Kandy Fabreo-Montelongo. A women owned company established in the year 2004. Type of work at NASA: Software Systems Engineering, and offer services as management consultant.
- Jacobs Technology presented by Mike Weiss. Type of work at NASA: Aerospace Testing and Facilities, Operations/Maintenance (ATOM) Group provides aerospace testing and facility support for the Wind Tunnel Operations Division and the Space Technology.

## **Business Items**

### **Presentation to Herb Finger**

- A plaque was provided to Herb Finger for his excellent service over the years to the Ames Contractor Council. He is about to reach his 49<sup>th</sup> year at NASA Ames!
- Mike Weiss acknowledged the hard work that Herb has provided. He held every role with the ACC and made great contributions over the years.

## **ACC President's Report - Kimberly Salazar**

- We are updating the Contractor listing. Please let Kimberly know if you know of any changes (additions, subtraction or corrections) to the ACC websites listing of current contractors here at Ames.
- NASA lodge has remodeled rooms, rooms for per diem are difficult to find in the Bay Area, this may be a good option.

## **ACC Vice President's Report - Jasmine Ali**

- No Report

## **ACC Treasurer's Report - Mike Weiss**

- We have about \$11,000 left, the projects next month to be about the same

## **ACC Secretary's Report - Elisa Marfise**

- No report.

## **Committee Reports**

### **Small Business – Jasmine Ali / Saba Hussain**

- Budget has been approved. The event will be held in Building 3 on October 19.
  - Nominations should be sometime in September.
  - The criteria for nomination is that they must be a subcontractor working at the Center.
- Limiting to 6 companies for nominations. 20 companies total can be present due to size of the room.
  - We need to come up with criteria for who is invited to participate.
- Prime will introduce the subcontractor and describe their capabilities.
- Mike Weiss suggested that the prime that nominates may also become a sponsor. There will be 3 Tiers for sponsorship.
- Jasmine will send out information for comment. She thanked Herb for making sure they always have a room for the monthly meetings.

### **Ames Calendar – Faten Mansour**

- Faten suggested we need to begin thinking of a new theme.
- Kimberly suggested focusing on the different contracts at Ames. Pictures sell the calendar!

### **Marketing Communications – Renee Mitchell**

- Newsletter has a lot of interest, over 100 views. Marketing is working.
- Discussion regarding the website and posting the newsletter and how to do this ensued.

## **Public Policy – Neill Callis**

- President budget proposal.

## **Safety Outreach - Mike Weiss / Linda McCahon**

- Mike Weiss has a report of accidents and injuries now. He will bring them to the next meeting.
- Herb Finger mentioned that the students are the ones that we should worry about / help educate on safety.

## **Golf Tournament – Steve Perry / Paul Pinault / Saba Hussain**

- Reserved August 11 for the golf tournament.
- Kimberly, Saba and Steve will work on the flier and sponsorship packet and get it out in the next couple of weeks.
- Will be a scramble / best ball tournament
- Beer/Brat hole, BBQ at end (taco bar)

## **Contractor Awards – Sandra Rasmussen**

- The award ceremony will be on Nov 9, Time is 2-4pm
- Letters will go out in July. Still looking for a ‘keynote’.

## **Imagination Foundation – Kimberly Salazar**

- We received another grant application from Lyceum of Monterey County <http://www.lyceum.org/>
  - Lyceum sent Kimberly a document about what they did with the funding provided to them last year which is extensive.
  - We told them we probably will not be able to fund them at this time based on our current budget.

## **New Business**

- Contractor Survey
  - Talked about the contractor survey. They call the civil servant one the EVS.
  - Working with Sarah Hawl in Human Resources and got the list of questions, which was very lengthy.
  - Several Centers have started surveying their contractors. Most people that Kimberly has talked to have felt it is a great idea since contractors are more than half of the population here.
  - Kimberly said let’s think about this and bring ideas to the next meeting.
- Ames Exploration Encounter

- Dave wanted to mention the Ames Exploration Encounter. This is a converted wind tunnel that is used for Middle School education opportunities. This is very popular and continuously booked. They are aware of schools that would like to attend but don't have funds for transportation. Would Imagination Foundation be able to receive money and help fund transportation for schools? KBR Wylie would want to make a contribution, would this be possible? Mike Weiss said we are happy to accept contributions. We could also process these applications for stipends. He could keep a separate column for this funding to be tracked separately. Bookings for field trips are 9 months in advance and would want to know about transportation prior to their booking.

### **Adjourning the Meeting**

- Kimberly Salazar adjourned the meeting at 12:03pm.

### **Next Scheduled Meeting**

- The next meeting is scheduled for July 5, 2017 in Building N200, Jack Boyd Committee Room