



NASA Ames Contractor Council
Meeting Minutes
August 2, 2017
Building N200, Jack Boyd Committee Room

<u>Position</u>	<u>Name</u>	<u>Organization</u>	<u>M/S</u>	<u>Phone</u>
NASA Representative	Deb Feng	ARC	200-9	4-0256
President	Kimberly Salazar	SGT	269-3	4-5353
Vice President	Jasmine Ali	Bay Systems	J 28-	510-415-0917
Treasurer	Mike Weiss	Jacobs Technology	227-4	4-3434
Secretary	Sandra Rasmussen	Critical Realm	San Jose	408-270-2188

Call to Order

- Kimberly Salazar gaveled the meeting to order at 11:08 am

Introductions

- Each attendee introduced themselves and their employer.
- July Minutes were reviewed and approved

Guest Presentation: Federal Contracting by Mark McComas

- Mark McComas, Business Opportunity Specialist, Federal Contracting Level 1 Certified, SBA – San Francisco District Office
- Contact info for Mark McComas: mark.mccomas@sba.gov, (415)744-6807
- Mark was invited back to talk about teaming tips.
- Mark invites people to call him at any time. He is committed to serve all of us.

NASA Ames Center Management & Operations Updates – Deb Feng, Associate Director for Mission Support

- A Town Hall meeting was held yesterday (8/1/17) to discuss site issues. Turnout was small.
- Update on the Business Services Procurement process is that there is now a consolidated list of interested parties. When one contract expires, the first push is to look at the current list. The Requisition team will ask whether they can use one of the companies on that are on the list which is a current company. This saves money in theory from having to cover cost for all the competing costs
- This process creates fear that the individual centers are losing control by having to work off this list, but the policy is in place now.
- We have a new Deputy Center Director: Carol Carroll

- Kimberly Salazar asked about what the site looks for from employee survey results and how do the results get addressed.
 - Management looks for whether people participated or not
 - What type of questions are asked
 - Ask themselves whether something was/is going on at the time
 - Supervisor questions
 - Do the participants feel they have the tools to do their job?
 - See what the work culture is
 - Are the questions set up so the answers allow anonymity?
- Carpool status
 - Google busses are not an option for AMES people – google riders only.
 - HR has been asked to set up a way where Civil Servants can enter a site, enter their zip code and find others in their same area to car pool with.
 - Once that is established, Deb said she could work with Kimberly to see if we can subcontractors can plug into a system of their own
 - This is a non-NASA run or maintained program. AMES is simply helping connect people who are interested in carpooling
- Childcare on site
 - Currently there is a 2+ year waiting list
 - The priority list is as follows:
 - First, Civil Servants
 - Second, Contractors
 - Third, Public
- Constructions on Building 19 will begin at the end of August

Business Items

ACC President's Report - Kimberly Salazar

- Ames Exchange – no updates, Kim was unable to attend the meeting
- Imagination Foundation – no report until after the Golf Tournament

ACC Vice President's Report - Jasmine Ali

- No Report

ACC Treasurer's Report - Mike Weiss

- We have about \$11,000 left, he projects next month to be about the same

ACC Secretary's Report - Elisa Marfise

- No report.

Committee Reports

Small Business – Jasmine Ali / Saba Hussain

- Showcase 2017

- Christine Monroe informed Jasmine that only current companies can be represented at the showcase
- Will have a total of 6 nominations
- Need 5 more, one has already been submitted
- The requests for nominations will be sent tomorrow 8/3/17
- All primes will receive the application
- All applications are due September 12th
- 10 more companies will have a booth at the event

Ames Calendar – Faten Mansour

- Starting to gather photos.
- Any suggestions, submit to Faten.

Marketing Communications – Renee Mitchell

- Renee Mitchell did research into the cost to host a blog for the ACC (see handouts).
- Final cost is \$25.00 a month to support this.
- There would be an additional cost for the website to host the newsletter.
- Mike Weiss suggested that we let Renee decide as she has a \$500.00 annual budget and she could use it as she sees fit, group agreed.
- Renee will move forward with the blog and place newsletter info on this blog site as well.

Public Policy – Neill Callis

- No Report

Safety Outreach - Mike Weiss / Linda McCahon

- Mike Weiss and Linda McCahon had a meeting and will summarize the info and present next month

Golf Tournament – Steve Perry / Paul Pinault / Saba Hussain

- 12 sponsors so far.
- 65-70 golfers.
- Brochures for the event will be done on Tuesday.
- They can accept check (preferable) but can also pay on PayPal.
- Deb Feng will attend this event.
- It's not too late to sponsor, please go to ACC website to pay with PayPal or get the funds to Stephen Perry, Saba Hussain or Mike Weiss.
- If you are a new sponsor, they will also need your logo.

Contractor Awards – Sandra Rasmussen

- Date is November 9th.
- Application will be distributed center wide on September 1st.
- Safety note will be on that email provided by Mike Weiss.
- Deb Feng will say a few words at the event.
- Christine Monroe will also attend.
- Finalizing the Key Note Speaker.

Imagination Foundation – Kimberly Salazar

- No report until after Golf Tournament.

New Business

None

Adjourning the Meeting

- Kimberly Salazar adjourned the meeting at 12:18pm.

Next Scheduled Meeting

- The next meeting is scheduled for September 6, 2017 in Building N200, Jack Boyd Committee Room am11:00 AM.