



NASA Ames Contractor Council

Meeting Minutes
September 6, 2017
Conference Call

<u>Position</u>	<u>Name</u>	<u>Organization</u>	<u>M/S</u>	<u>Phone</u>
NASA Representative	Deb Feng	ARC	200-9	4-0256
President	Kimberly Salazar	SGT	269-3	4-5353
Vice President	Jasmine Ali	Bay Systems	J 28-	510-415-0917
Treasurer	Mike Weiss	Jacobs Technology	227-4	4-3434
Secretary	Sandra Rasmussen	Critical Realm	San Jose	408-270-2188

Call to Order

- Kimberly Salazar gaveled the meeting to order at 11:00 AM

Introductions

- Each attendee introduced themselves and their employer.
- August Minutes were reviewed and approved

Business Items

ACC President's Report - Kimberly Salazar

- Check companies data and if there are any changes, let them know
- Supplies to help individuals affected by the hurricane are ready to ship to Houston
- In the process of 1,900 affordable housing for people working on the project. The housing will be ready to use in 3-4 years on a first come first serve basis
- Ames Exchange – NASA Lodge remodeling Building 19, proposed to increase the rates to \$200 per day, but needs authorization to get \$100 per day. Please notify Kimberly Salazar if your company uses the lodge due to personal choice.
 - Old NASA Lodge will stay at \$55 per night

- Personal or Voluntary visits – per diem REI will just need to sign in at the site for records
- Business Authorized Trip (per invitation etc.) – must pay full price for remodeled rooms.

ACC Vice President's Report - Jasmine Ali

- Small Business Showcase will be located in Building 3 on October 19, 2017 from 7:30AM-1:30PM.
(7:30AM- 8:30AM for companies to set up)
 - Currently has 15 sponsors
 - Nominations are fixed
 - Nominees have 15 minutes to present their company
 - There are 10 tables made available for 10 small businesses; 5 tables has already been reserved and there are still 5 tables available for small businesses to request
 - Thinking to set up lunch, but is still waiting for authorization. For the time being, no food or drinks including water is allowed to be serve at the event
 - Action for next year to find a new place without NASA sponsorship, but the new place still has to be close to NASA so that others can attend

ACC Treasurer's Report - Mike Weiss

- We have about \$11,000 left; the same amount as last month

ACC Secretary's Report - Elisa Marfise

- No report.

Committee Reports

Ames Calendar – Faten Mansour

- Approximately 500 - 600 calendars need to be printed
- Any suggestions or cool pictures of aviation or life protection for instance that is with high resolution, submit to Faten within the week.

Marketing Communications – Renee Mitchell

- For corporate sponsorship, have company's name for a month

Golf Tournament

- Saba, Kimberly, and Mike will go over finances

Contractor Awards – Sandra Rasmussen

- New process for booking
- Changes to Nomination Form: How many contractors are allowed to submit?
- HUBZone should be nominated
- Check nomination form
- Sent pictures of nominee to Daniel Likins.

Contractors Survey

- Modify survey for contractors
- Get value out of survey
- Survey category- Small business/ large business
- Survey categories- send for review if you have any in mind

New Business

- None

Adjourning the Meeting

- Kimberly Salazar adjourned the meeting at 12PM.

Next Scheduled Meeting

- The next meeting is scheduled for October 4, 2017