



**NASA Ames Contractor Council**  
**Meeting Minutes**  
**March 7, 2018**  
**Building N200, Jack Boyd Committee Room**

<b><u>Position</u></b>	<b><u>Name</u></b>	<b><u>Organization</u></b>	<b><u>M/S</u></b>	<b><u>Phone</u></b>
NASA Representative	Deb Feng	ARC	200-9	4-0256
President	Sandra Rasmussen	Critical Real Corp.	Sunnyvale	408 270-2188
Vice President	Kimberly Salazar	SGT	269-3	4-5353
Treasurer	Mike Weiss	Jacobs Technology	227-4	4-3434
Secretary	Mark Rowland	Flight Research Assoc.	NRP-19	650 766 3306

### **Call to Order [11:05] by Sandra Rasmussen**

#### Speakers:

Guest Speaker: David King, Presented VPP

-Volunteer Protection Program, run by OSHA. Partners with ARC, Ames Federal Employee Union, and OSHA Region IX

- Why? Reduce the amount of industry injuries.

-VPP Elements- Man/leadership, work-site analysis, hazard prevention control, safety and health training, comply with OSHA regulations.

- On-site OSHA audit- April 2-6, 2018, 7-8 auditors

-What is OSHA looking for?

-Training system in place, management, maintenance, trouble call lines, etc? Encourage folks to come forward, listen to them. (All work related injuries)

-Action item- David King will send Sandra the link to the presentation so she can share with everyone that was not here.

### **Introductions**

- Each attendee introduced themselves and their employer and contract information.

- February Minutes were reviewed and approved.

## **Companies Introductions**

### **Business Items**

#### **ACC President's Report – Sandra Rasmussen**

-Goal to have speaker every month, please let Sandra know if you know anyone available and interested.

-High school intern director interested in coming to speak with the ACC about looking for companies for interns over the summer.

-Look over bi-laws, review mission statement

-Please email Sandra for any topic that you would like covered

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#### **ACC Vice President's Report – Kimberly Salazar**

- Prices are going up at the NASA Lodge. Remodeled rooms will stay at \$200/night.
  - Exchange taking over all conference centers, process will remain the same.
  - Changing old McDonald's into a 7-11 or mini-mart type location.

#### **ACC Treasurer's Report - Mike Weiss**

-Absent, no report

#### **ACC Secretary's Report – Mark Rowland**

- no report.

### **Committee Reports**

#### **Small Business – Jasmine Ali / Saba Hussain**

-postponed until April meeting

#### **Ames Calendar – Faten Mansour**

-sick today, nothing to report until next meeting in April

#### **Marketing Communications – Renee Mitchell**

-still need photos from holiday event.

-Jacobs small business event held, very successful. 40 people at Michaels. Talking about current projects, encourage primes to do the same thing.

### **Public Policy – Sara Jain**

Luncheon on April 12<sup>th</sup>, 5 tickets available from 11am to 1pm in San Jose, ask Sandra the name of the company again, she will provide the 5 tickets to the event. Get list from Sara.

### **Safety Outreach - Mike Weiss / Linda McCahon**

- injuries down from last year, good thing!

### **Golf Tournament – Steve Perry / Paul Pinaula / Saba Hussain**

-Kevin and Joy have added work responsibilities and are not able to do it, we are still looking for someone to take over the tournament. Anyone interested in golf, please let us know so you can take part in helping out.

### **Contractor Awards – Daniel Likens, Larry Hogle, Yvonne DeSilva**

- Thinking the first Thursday of November, November 1<sup>st</sup>? Auditorium is available. Carol invited to be the keynote speaker for the awards event.
- Still in the middle of completing the online forum for submissions, need help testing the Google forms to make sure they are user friendly. Maybe have him put together the golf tournament form, too.

### **Imagination Foundation – David Cornelius/Linda McCahon**

#### **New Business**

- Presented Kimberly Salazar with official certificate of appreciation
- Get picture of all new officers at April meeting
- Still collecting career links and information, just link to main career page.

### **Adjourning the Meeting**

- Sandra Rasmussen adjourned the meeting at \_\_\_\_ 11:46 \_\_\_\_.

#### **Next Scheduled Meeting**

- The next meeting is scheduled for \_\_\_\_ April 4th \_\_\_\_ in Building N200, Jack Boyd Committee Room am11:00 AM.

Safety Info for ACC's March 7, 2018 meeting

	Civil Servant		Contractor		Ames Exchange	
	CY 17	CY 18	CY 17	CY 18	CY 17	CY 18
<b>Lost Workday Cases</b>	0	0	3	1	0	0
<b>Restricted Duty Cases</b>	0	0	0	0	0	0
All Other Recordable Cases	6	0	5	1	0	0
<b>First Aid Cases</b>	25	3	18	3	0	0
<b>Close Calls</b>	85	10	Our records do not differentiate among Government, Contractor and Ames Exchange Close Calls.			

	Civil Servant	Contractor	Ames Exchange
<b>Days Since Last Lost Time Injury/Illness</b>	879	51	896
Ames Record	2318	528	896

**Lost Workday Cases by Month: Civil Servant, Contractor and Ames Exchange Employees**

Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
1	0										

<b>Center Level Management Objectives (Safety)</b>	<b>FY 17</b>			<b>FY 18</b>		
	Civil Servant	Contractor	Ames Exchange	Civil Servant	Contractor	Ames Exchange
<b>Lost Time Incidents</b>	0	3	0	0	2	0
<b>Non-Lost Time Recordable Incidents</b>	2	2	1	4	3	0
<b>Close Call</b>	65			22		